

Arlington Economic Development Commission

1100 N Glebe Rd, #1500,
Arlington, VA 22201

Business Meeting Minutes

Tuesday, March 8, 2016

| <u>Member Name</u> | <u>Present</u> | <u>Absent</u> |
|----------------------|----------------|---------------|
| Almquist, Marty | X | |
| Archie, James | X | |
| Bowen McCauley, Lucy | | X |
| Bushkoff, Robert | | X |
| Costa, Anthony | X | |
| DePalma, Lindsey | | X |
| Duran, Sally | X | |
| Familiant, Dori | X | |
| Foster, Michael | X | |
| Gillen, Pamela | X | |
| Greenwald, Peter | X | |
| Kumar, Neal | X | |
| Lipman, Deborah | X | |
| Monroe, Bryant | X | |
| Norris, Jerry | X | |
| Pages, Erik R. | X | |
| Patil, Vivek | X | |
| Poli, Frank | X | |
| Raines, Gregory C. | | X |
| Roche, Kate | X | |
| Stone, Nicholas | X | |
| Tempio, Deborah | X | |
| Timme, Suzette J. | X | |
| Mike Weiss | X | |
| Yeatts, Todd | X | |

1. WELCOME AND CALL TO ORDER

The regular meeting of the Arlington Economic Development Commission was called to order by Chair Duran at 8:04 AM. New Commissioners (Vivek Patil and Mike Weiss) and County Board Members (John Vihstadt and Christian Dorsey) were welcomed.

2. APPROVAL OF MINUTES

Motion made by Commissioner Almquist to approve the minutes of the February 9, 2016 meeting. Motion carried unanimously.

3. CHAIR'S REPORT

- Chair Duran reviewed meeting materials that were handed out including the 2015 Annual Report, Top Line Messaging Points and 2016 EDC Projects and Working Groups (Draft).
- She thanked Commissioner Almquist for her attendance and comments at the County Board FY2017 Budget Work Session.
- Commissioner Kate Roach was asked to provide an update on the TOT legislative process.
- Chair Duran reported on the "Conversation with the Commissions" meeting on March 7 at which representatives from all County Commissions gathered with County Board Members Garvey, Vihstadt, and Cristol to discuss relevant issues.
- County Business Ombudsman Shannon Flanagan-Watson was asked to update the Commission on progress with One-Stop Arlington. CPHD Director, Steve Cover, reported that E-plan Review, which was launched in February, is receiving positive reviews after its first month in operation.

4. DIRECTOR'S REPORT

- AED Director reported on activities of the Department including marketing missions to SXSW, Canada and China.

- He handed out a copy of the presentation made to the County Board on the FY2017 Budget.
5. INFORMATION ITEM: BIZLAUNCH SMALL BUSINESS ASSISTANCE IN ARLINGTON
- AED staff member and BizLaunch Director, Tara Palacios, presented an overview of the BizLaunch Program. Since 2002 BizLaunch has counseled over 5,400 entrepreneurs and had more than 33,000 participants attend its workshops and has created 80,000 jobs.
 - Tara reminded Commission members of the Small Business Summit to be held on May 6, 2016.
6. NEW BUSINESS
- Commissioner Greenwald alerted EDC Commissioners about potential issues related to the codification of the Realize Rosslyn Sector Plan.
 - Commissioners thanked Marty Almquist for her many years serving on the EDC.
7. ADJOURNMENT
- The meeting was adjourned at 9:26 AM.*

The next meeting of the Economic Development Commission will be held 7:45 AM, April 12, 2016. A recording of the meeting may be heard by contacting the AED offices.