

Arlington Economic Development Commission

1100 N Glebe Rd, #1500,
Arlington, VA 22201

Business Meeting Minutes
Tuesday, January 12, 2016

<u>Member Name</u>	<u>Present</u>	<u>Absent</u>
Almquist, Marty	X	
Archie, James	X	
Bowen McCauley, Lucy	X	
Bushkoff, Robert	X	
Costa, Anthony	X	
DePalma, Lindsey	X	
Duran, Sally	X	
Familiant, Dori	X	
Foster, Michael	X	
Gillen, Pamela		X
Greenwald, Peter	X	
Kumar, Neal	X	
Lipman, Deborah	X	
Monroe, Bryant		X
Norris, Jerry	X	
Pages, Erik R.	X	
Poli, Frank		X
Raines, Gregory C.	X	
Roche, Kate	X	
Stone, Nicholas	X	
Tempio, Deborah		X
Theus, Dana	X	
Timme, Suzette J.		X
Yeatts, Todd	X	

1. WELCOME AND CALL TO ORDER

The regular meeting of the Arlington Economic Development Commission was called to order by Chair Duran at 8:05 AM. County Board members Katie Cristol and Jay Fisetite were welcomed.

2. APPROVAL OF MINUTES

Once a quorum of the membership was present, a motion made by Commissioner Greenwald to approve the minutes of the November 10, 2015 meeting. Motion carried unanimously.

3. CHAIR'S REPORT

- Chair Duran highlighted the plan for the EDC over the next several months which will include revisiting the *Framework for Prosperity* to consider updates, reviewing the County Management Plan to calibrate our activities around elements that may require testimony to the County Board, overseeing the implementation of the Business Brain Trust Strategies and understanding how the activities of the BIDs and Partnerships are working with the County.

4. DIRECTOR'S REPORT

- AED Director Hoskins reported that AED is ahead of its projected goals for the year in terms of filling vacant office space.
- He also noted that Arlington still has significant challenges in terms of the competitiveness of the environment, but progress is being made.

5. AED BUSINESS INVESTMENT STRATEGIES AND ACTIVITIES FOR 2016

- Christina Winn, Director of Business Investment, introduced her team and presented an overview of business recruitment and retention tactics for 2016.

6. EDC THOUGHTS AND IDEAS

- The Commission held a thoughtful discussion about priorities for the coming year.

7. OTHER BUSINESS

- e-Plan Review Update: Steve Cover, CPHD Director updated the commission on the roll out of the e-Plan Review online system for reviewing and approving plans for building permits and land disturbance activities. The system will become active on February 1., 2016

8. ADJOURNMENT

The meeting was adjourned at 9:28 AM.

The next meeting of the Economic Development Commission will be held 7:45 AM, February 9, 2016. A recording of the meeting may be heard by contacting the AED offices.