

# PERMIT APPLICATION FOR SMALL-CELL FACILITY INSTALLATION ON EXISTING STRUCTURES WITHIN THE PUBLIC RIGHT-OF-WAY

Department of Environmental Services - Development Services Bureau  
2100 Clarendon Boulevard, Suite 800, Arlington, Virginia 22201  
building.arlingtonva.us | descustserv@arlingtonva.us  
Phone (703) 228-3629

**This application form is 8.5" x 14" in size.**

<b>APPLICANT INFORMATION</b>	
<i>APPLICANT NAME:</i>	<i>DATE:</i>
<i>COMPANY NAME:</i>	
<i>MAILING ADDRESS:</i>	
<i>CITY/STATE/ZIP:</i>	
<i>PHONE:</i>	<i>EMAIL:</i>
<i>WIRELESS SERVICE PROVIDER (if different from applicant):</i>	
<i>Number of small cell facility installation locations included in this application:</i>	
<i>**NOTE: If more than one, please attach a separate sheet showing the below information for each location.**</i>	
<b>EXISTING STRUCTURE INFORMATION</b>	
<i>STRUCTURE TYPE:</i>	
<input type="checkbox"/> <b>Utility Pole</b> <input type="checkbox"/> <b>Telecommunications Pole</b> <input type="checkbox"/> <b>Other:</b> _____	
<i>STRUCTURE / POLE ID#:</i>	<i>STRUCTURE HEIGHT:</i>
	<i>FEET                      INCHES</i>
<i>VA STATE PLANE COORDINATES (U.S. SURVEY FOOT):</i>	<i>CLOSEST ADDRESS TO STRUCTURE or BLOCK NUMBER AND STREET:</i>
<i>NORTHING                      EASTING</i>	
<i>EXISTING STRUCTURE OWNER:</i>	
<i>NAME OF STRUCTURE OWNER REPRESENTATIVE:</i>	
<i>MAILING ADDRESS:</i>	
<i>CITY/STATE/ZIP:</i>	
<i>PHONE:</i>	<i>EMAIL:</i>
<b>DETAILED DESCRIPTION OF WORK, ACTIVITY, OR USE OF THE PUBLIC RIGHT-OF-WAY</b>	
<b>SIGNATURE REQUIRED</b>	
By my signature, I attest to the best of my knowledge and belief, that the information stated in this application and in all supporting plans and documents is true and accurate.	
<i>SIGNATURE (Applicant)</i> _____	<i>TITLE</i> _____
<i>NAME (Please print)</i> _____	<i>DATE</i> _____
>>>FOR STAFF USE ONLY<<<	
<i>DATE RECIEVED:</i> _____	<i># OF FACILITY LOCATIONS:</i> _____
<i>PERMIT SPECIALIST:</i> _____	<i>FEE:</i> _____
<i>PERMIT #:</i> _____	

*Please complete this fillable form, save for your records, print on 8.5" x 14" paper, and submit in person with all required documents.*