

To Modify Your Arlington MRC VA TRAIN Account

1. Go to <https://va.train.org>
2. Login to your account
3. On the Detail tab, make sure your First Name is the same as in your VVHS profile
 - a. Make sure your Last Name is the same as in your VVHS profile
 - b. Make sure your email is the same as in your VVHS profile
 - c. Make sure your title is Volunteer
 - d. Make sure your Organization name is Arlington County Public Health
 - e. Make sure your Department/Division is DHS/PHD
 - f. Make sure your Bureau/Section is MRC
 - g. We prefer that you opt in for email notifications so that we may better communicate with you
4. This makes it easier for us to run reports on our Arlington MRC Volunteers - thank you for making these changes!
5. On the Groups tab choose - Medical Reserve Corps > Region III > Virginia > Arlington County Medical Reserve Corps

See next page for graphic...

To Modify Your Arlington MRC VA TRAIN Account

Edit User

* = required fields.

First Name:*
Last Name:*
Middle Name:

This user has opted out of email notifications from TRAIN

Detail Groups Profile

User ID: 1524835
Login Name:*
Email:*

[Reset Password](#) [Provide Password](#)

User should change password on the next login

Title:
Department / Division:
Address 1:
City / Township / Town:

Country:*
County:

Telephone (daytime):
Telephone (evening):
i.e. 123-456-7890

Fax:
Active:

Organization name:
Bureau/ Section:
Address 2:

State / Territory:*
Zip code / Postal code:*

Extension:
Mobile:
Pager: