



### **Eligibility for Special Events Fee Reduction Program**

The Arlington County Special Events Fee Reduction program is designed to support and encourage those events that would not otherwise occur due to required County fees. The program only applies to a few eligible non-profit, organizations. In accordance with the Code of Virginia §15.2-953, Arlington County may assist in offsetting some of the Arlington County required law enforcement, fire or emergency personnel costs associated with an event. To determine if your entity is eligible for the fee reduction program please contact the Arlington County Special Events Coordinator. If your entity is eligible you need to file a Special Event application, which includes an area to indicate your request for consideration in the fee reduction program, by May 31 (*for events planned from July 1 - December 31*) or September 30 (*for events planned January 1 - June 30*). The Special Events Fee Reduction Committee reviews all applications and notifications regarding fee reduction request approvals and denials are sent within 30 days of the committee's review.

Some common examples of the types of groups eligible to receive a Special Events Fee Reduction are:

- a charitable institution or association located within the County's geographical limits, or located outside of the County's limits if the institution or association provides services to residents of Arlington, however the institution or association may not be controlled in whole or in part by a church or sectarian society;
- a charitable institution or nonprofit or other organization, providing housing for persons 60 years of age or older, or operating a hospital or nursing home;
- a nonprofit recreational association or organization (so long as it is not controlled in whole or in part by a church or sectarian society);
- a nonprofit association or organization furnishing services to beautify and maintain communities and / or to prevent neighborhood deterioration (so long as it is not controlled in whole or in part by a church or sectarian society);
- Local Chambers of Commerce (so long as nonprofit and nonsectarian);
- public and private nonprofit organizations and agencies engaged in commemorating historical events;
- a nonprofit organization that is exempt from taxation under § 501(c)(3) of the Internal Revenue Code that is engaged in providing energy efficiency services, or promoting energy efficiency within or without the boundaries of the County;
- nonprofit foundations established to support the County's public parks, libraries, and law enforcement;
- a state college or university which provides services to the County's residents;

This list is not all inclusive but represents a few commonly asked about examples. The Code of Virginia <https://law.lis.virginia.gov/vacode> further describes the types of entities and groups to which the County may make appropriations of funds under this program. Please click on this link to view the Code.