DATE: June 26, 2006

SUBJECT: Authorize Execution of FY 2006 Commuter Services Program Grant Contracts

C. M. RECOMMENDATIONS:

1. Authorize the County Manager to execute, on behalf of the County Board, the attached Amendment to Project Agreement For The Use of Commonwealth Transportation Funds, Fiscal Year 2006, with the Virginia Department of Rail and Public Transportation (DRPT), in the form attached hereto, and other required documents for use of Commonwealth Transportation Funds Fiscal Year (FY) 2006, subject to approval of such agreement and documents as to form by the County Attorney, and to accept any funds awarded.

2. Authorize the County Manager to execute, on behalf of the County Board, the attached project agreement (#47006-xx) and other required documents with the Virginia Department of Rail and Public Transportation (DRPT) for FY 2006 Congestion Mitigation Air Quality (CMAQ) Grant funds, subject to approval of such agreement and documents as to form by the County Attorney, and to accept any funds awarded.

3. Authorize the County Manager to execute, on behalf of the County Board, the attached project agreement (#47005-10) and other required documents with the Virginia Department of Rail and Public Transportation (DRPT) for FY 2004 Congestion Mitigation Air Quality (CMAQ) Grant funds, subject to approval of such agreement and documents as to form by the County Attorney, and to accept any funds awarded.

4. Appropriate $450,000 in grant revenues (101.364001.41150) to the FY 2007 Commuter Services Program, Transportation Planning (101.456000.41150).

ISSUES: None.

SUMMARY: The Commuter Services Program is funded primarily using State and federal transportation funds. The DRPT contract amendment recommended for execution is a result of State funds approved to match the federal CMAQ grant. These funds have not been previously

County Manager: _____________
County Attorney: _____________
Staff: Paul E. Culver, Department of Environmental Services
anticipated, so the FY 2007 Commuter Services Program’s budget will need to be increased $450,000. The two federal CMAQ grants recommended for execution have been programmed in the FY 2006 Commuter Services Program budget. Once these contracts are executed, grant funds will be requested as program expenditures are realized.

BACKGROUND: Recommendation #1 has not been previously considered by the County Board. Since the County received a federal CMAQ grant for $1,800,000 in FY 2006, DRPT is providing additional funding for the 20-percent match requirement of $450,000 that was previously matched with local funds.

Recommendations #2 and #3 were approved funding sources in the adopted FY 2006 Operating Budget. The grant applications were filed and DRPT approved funding on March 1, 2006 for the Employee Outreach CMAQ grant of $107,000 (recommendation #3). A contract for the Commuter Services Program CMAQ grant of $1,800,000 (recommendation #2) is in the process of being executed by DRPT. Since these are solely federal funds, there is no threat of the award being unfunded. It is recommended that the FY 2006 CMAQ agreement be approved in the attached form.

DISCUSSION: Attached for County Board approval are the three grant contracts. Attachment #1 is an Amendment to the Project Agreement for the Use of Commonwealth Transportation Funds Fiscal Year 2006 contract ($450,000). Attachment #2 is Agreement for the Use of Federal Highway Administration CMAQ Funds Fiscal Year 2006 form contract ($1,800,000). Attachment #3 is an Agreement for the Use of Federal Highway Administration Congestion Mitigation Air Quality Fiscal Year 2004 M-47 – Employee Outreach contract #47005-10 ($107,000).

FISCAL IMPACT: The $2,357,000 in grant funds awarded requires no matching County funds. The federal CMAQ grants of $1,800,000 and $107,000 have already been programmed in the adopted FY 2006 budget. The State matching funds of $450,000 have not been programmed and require an amendment to the FY 2007 Commuter Services Program budget.