



ARLINGTON COUNTY, VIRGINIA

County Board Agenda Item Meeting of December 9, 2006

DATE: November 27, 2006

- SUBJECTS:**
- A. U-3140-05-1 USE PERMIT REVIEW for an Early Head Start program located at 737 South Carlin Springs Road (Campbell Elementary School) (Northern Virginia Family Service). (RPC #22-001-086)

 - B. U-3142-05-2 USE PERMIT REVIEW for a Head Start program located at 737 South Carlin Springs Road (Campbell Elementary School) (The Community Development Institute (CDI)). (RPC #22-001-086)

Applicants:

- A. Lauren Smirniotopoulos
Northern Virginia Family Service, Early Head Start Program

- B. Tabitha Temple
The Community Development Institute, Head Start Program

C. M. RECOMMENDATION:

Renew the use permits for the Early Head Start and Head Start programs at Campbell Elementary School, subject to all previously approved conditions, and with a County Board review in three (3) years (December 2009).

ISSUES: None.

SUMMARY: The County Board approved use permits for two head start programs at Campbell Elementary School in December 2005. The Early Head Start and Head Start programs have operated successfully at this location throughout the past year. Both programs continue to work with the County Child Care Office to ensure continued compliance with County regulations and conditions of the use permit approval. Therefore, staff recommends that the County Board renew the use permits, subject to all previously approved conditions, and with a County Board review in three (3) years (December 2009).

BACKGROUND: The following provides additional information on each program:

Early Head Start Program

The Northern Virginia Family Service (NVFS) program has operated the Early Head Start Program at Campbell Elementary School since December 2005. The NVFS program provides family counseling and youth initiatives including early childhood programs such as Healthy Families and Early Head Start. Early Head Start is a comprehensive program offering health,

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PLA-4575

nutrition, child development, and family support services. Families receiving care under this program must reside in Arlington County, have a child between 5 weeks and 3 years of age, and meet federal poverty guidelines.

Head Start Program

The Arlington Community Action Program operated the Head Start Program at the time the use permits for the programs were approved at Campbell Elementary. The Community Development Institute (CDI), a federal contractor, assumed the administration of the Head Start programs in Arlington in March 2006. CDI was established in 1970 to provide management, organizational, education and human services to public and private agencies and are nationally recognized experts in Head Start, Child Care training, and technical assistance services.

Families participating in the Head Start program at Campbell Elementary School must have children between 3 and 5 years old, must be residents of Arlington County, and meet federal income qualifications. Children and families receive a full range of mental health services and special education services from professional consultants and Arlington County Public Schools staff.

DISCUSSION: NVFS continues to offer Early Head Start in two classrooms on the first floor at Campbell Elementary School. The program provides care for 16 children and employs four teachers. The program is offered on Monday through Friday during the hours of 7:30 a.m. to 4 p.m. The Early Head Start program is offered year-round.

CDI offers care for 18 children in their Head Start program at Campbell Elementary. The program occupies one classroom on the first floor of the school and employs two teachers. The hours of operation are Monday through Friday 7:30 a.m. to 6 p.m. The Head Start Program operates from September to June.

Since the Use Permit Approval: (December 2005)

Use Permit Conditions: Both programs operate within approved use permit conditions.

Child Care Office: The Child Care Office states that both programs are in compliance with County regulations.

Community Code Enforcement: The Code Enforcement Office has not expressed any concerns regarding the continuation of this use.

Fire Marshal's Office: The Fire Marshal's Office has not expressed any concerns regarding the continuation of this use.

Neighborhoods: The school is located within the Glencarlyn Civic Association and adjacent to both the Forest Glen Civic Association and the Columbia Heights West Civic Association. As of the date of this report, none of the civic associations have responded to staff's request for comments on this use permit review.

CONCLUSION: Early Head Start and Head Start provide valuable services to children and families through programs and support training initiatives. Both NVFS and CDI continue to meet the health and educational needs of Arlington families and have operated successfully at this location since the inception of these programs at Campbell Elementary one (1) year ago. Both operators continue to work with County Child Care staff and adhere to state licensing regulations. Therefore, staff recommends that the County Board renew the use permits, subject to all previously approved conditions, and with a County Board review in three (3) years.
(December 2009)

PREVIOUS COUNTY BOARD ACTIONS:

December 10, 2005

Approved use permits for Early Head Start (U-3140-05-1) and Head Start (U-3142-05-2) at Campbell Elementary with a County Board review in one year (December 2006).

Approved Conditions:

U-3140-05-1 (NVFS Early Head Start):

1. The applicant agrees to meet the requirements of the Child Care Ordinance, Community Code Enforcement Office, Environmental Health Bureau and the Fire Marshal's Office, including securing the appropriate assembly permit prior to the issuance of a Certificate of Occupancy.
2. The applicant agrees that parents of students attending the program shall escort their students to and from the school at all times. The applicant will also prepare, in coordination with the Child Care Office, a pick-up and drop-off plan.
3. The applicant agrees that the hours of operation will be weekdays from 7:30 a.m. to 4 p.m. with a maximum capacity of 16 children, aged 5 weeks to 3 years.

U-3142-05-2 (CDI Head Start)

1. The applicant agrees to meet the requirements of the Child Care Ordinance, Community Code Enforcement Office, Environmental Health Bureau and the Fire Marshal's Office, including securing the appropriate assembly permit prior to the issuance of a Certificate of Occupancy.
2. The applicant agrees that parents of students attending the program shall escort their students to and from the school at all times. The applicant will also prepare, in coordination with the Child Care Office, a pick-up and drop-off plan.
3. The applicant agrees that the hours of operation will be weekdays from 7:30 a.m. to 6 p.m. with a maximum capacity of 18 children, aged 3 to 5 years.